

**Royal Road Elementary School**

**340 Royal Road, Fredericton NB**

**Parent School Support Committee Minutes**

**Date: October 8th Time: 6:30pm**

***Location – Royal Road School***

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| **PSSC Members Present:**  Leanne Perrin**, Chair**  Mrs. Denovan & Mrs. Waugh **Teacher Rep.**  **Others**  Sara Bugden  Holly Tissington  Lisa Holyoke Walsh  Heather Milley  Alesha Gaudet  **PSSC Members Regrets:** | **School/DEC Representation Present:**  Sheila Legere **, Principal**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Vice Principal**  **\_\_\_\_\_\_\_\_\_\_, DEC Rep.** |

**Call to Order:** Leanne Perrin

**1.1 Approval of the Agenda:** All in attendance

**Approval of the Minutes from Previous Meeting:** Approved by Leanne Perrin, and all in attendance

**2. Old Business/Updates:**

**2.1. September Minutes**

* approved

**2.2. Use of PSSC budget for 2019/2020 - sign**

* Discussed ideas for spending PSSC budget
* Everyone preferred the coloured Royal Road Elementary Sign to go on the school.
* $1074.57 of the PSSC budget for this year can be spent on signage for the front of the school to be spent by March 31st, 2020.

**2.3. SIP and discussion around data collection from prior years.**

* We reviewed the Data Collection Overview – Snapshot of the Royal Road SIP.

**2.4 - PLEWP**

* Focus is on team meetings each month. Every child and staff member have been assigned a color and belongs to a team. This started last year and has had very positive feedback as an excellent opportunity for collaboration and leadership. It worked so well last year that the PLEWP committee has agreed to increase the time from 20 minutes last year to 30 minutes each month this year.

**2.5 – PSSC Training**

* David McTimoney emailed all principals asking if they wanted training on the Roles and Responsibilities of the PSSC. Our PSSC committee has expressed an interest in this training so Sheila will let him know via email.

**Meeting Dates were set for 2019-2020 and are as follows:**

* **November 12th @6:30pm**
* **January 14th @6:30pm**
* **February 11th @6:30pm**
* **March 10th @6:30pm**
* **April 14th @6:30pm**
* **May 12th @6:30pm**
* **June 9th @6:30pm**

**Correspondence:**

**Closing Comments:**

**Date of Next Meeting:** November 12th, 2019

**Adjournment:**

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**PSSC Chair Date**

*Lisa Holyoke Walsh* *September 23rd, 2019*

**PSSC Secretary Date**